

1966

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Faculty Senate

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Fac. Senate

EASTERN ILLINOIS UNIVERSITY
FACULTY SENATE
Minutes of January 26, 1966

MEMBERS PRESENT: Bielenberg, DiPietro, Hallam, Hopkins, Kline, Kluge, Knoop, McConkey, McKenna, Murray, Prybylowski, Riegel, Trank, Waddell, Williams, G.

MEMBERS ABSENT: None

Minutes of the January 19, 1966, meeting were approved.

COMMUNICATIONS

1. From Mr. Holt, January 18, 1966, relative to the Employees Advisory Committee. Mr. Holt stated that he is the present representative of Eastern on this Committee and would be happy to receive the comments and suggestions to be conveyed to the Employees Advisory Committee of the State Universities Retirement System.

2. From Dean Anfinson, January 19, 1966, about the appointing of Faculty Chairmen to the various Homecoming Committees. The Committee on Committees will recommend persons to fill these positions.

REPORTS

1. Dr. Ferguson reported on the findings of the committee on faculty load which completed its study in 1963. Dr. Ferguson suggested that we not redo an extensive study again, but rather, use the information reported in 1963 relative to faculty load. The suggestions of the 1963 committee to alleviate the faculty load were:

- "Reduction of assigned number of courses by one,
- Change to semester plan for school year.
- Devaluation of some course credit and hours from standard of four.
- "Concentration" of teaching time to allow for "light" days, etc.
 - and to permit a longer block of time free during the day by not having schedules such as 8, 11, and 4 o'clock classes for one individual.
- Reduce the number of committees on campus.
- Supply more secretarial help.
- Reduced teaching load for heavy advising load,"

Faculty members wishing to examine the 1963 report on faculty load may contact the Secretary of the Faculty Senate,

On March 20, 1963, the Committee of Fifteen adopted eight recommendations relative to faculty load. The March 13, 1963, recommendations which were adopted on March 20, 1963, have been reproduced and attached to these minutes.

It was moved, seconded and carried that the Faculty Load Committee that was appointed last week have their responsibilities changed to further the study of 1963 and make recommendations in light of present day situations.

2. Research Policy Committee. Dr. Trank presented an eight-page Research Policy At Eastern Illinois University, dated December 6, 1965.

It was moved, seconded, and carried that the Faculty Senate accept the report of the Research Policy Committee.

3. Report of the Policy Committee on the Policy on Consulting Services, The committee agrees that, "We think it inadvisable to write any policy which would attempt to control professional consultation."

It was moved, seconded, and carried that the Faculty Senate accept and endorse the report of the committee on the Policy on Consulting Services.

4. Permanent calendar. Dr. McKenna reported that last March the Faculty Senate adopted a document that re-shuffled the Faculty Senate. Part of the adoption was a permanent calendar with the idea that each item on the calendar would have some definite date on which that matter would be considered. Some items were suggested for the permanent calendar.

It was moved, seconded, and carried that the Faculty Senate accept Dr. McKenna's report and that Dr. McKenna and the Executive Committee set the dates for the discussion of the permanent calendar items.

5. Credit Union. There was a very brief discussion of a credit union at Eastern, No action was taken on this matter.

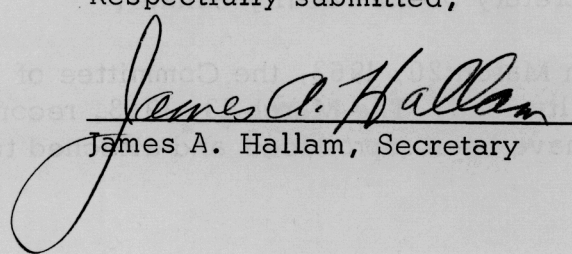
The meeting adjourned at 9:40 a.m.

The next meeting of the Faculty Senate will be Wednesday, February 2, 1966, at 8:00 a.m., in Blair 207.

AGENDA:

1. Faculty Load
 - a. Graduate
 - b. Undergraduate
2. Policy on Salary Increments
3. The Position of Executive Assistants
4. Permanent Calendar
5. Credit Union
6. Textbook Library

Respectfully submitted,


James A. Hallam, Secretary

(C O P Y)

COMMITTEE OF FIFTEEN

Faculty Load Subcommittee Recommendations
March 13, 1963

After exhaustive consideration of the Faculty Load Study, the Committee of Fifteen recommends the following to make for more equitable faculty load assignments and duties:

1. Extension of existing policies, which reduce class loads of persons with administration duties, should be extended to faculty members whose total contact hours with students on an individual basis is burdensome.
2. Adjustments in advisement responsibilities at both the graduate and undergraduate levels should be made.
3. A ceiling should be placed on the number of advisees and the number of graduate papers assigned to an individual faculty member.
4. The teaching assignments of those acting as secretary and chairman of major committees should be reduced in number.
5. Sufficient competent help should be provided to assist instructors in laboratory preparation, typing and other responsibilities.
6. Departments should be cognizant of scheduling classes so that, when feasible, the preference of the individual staff members is recognized.
7. In the development of schedules, the teaching assignments should be such that the number of separate preparations is kept to a minimum. This is particularly important when the instructor is teaching a course for the first time.
8. University committee loads and duties other than teaching should be equitably distributed within the confines of the several departments.

Respectfully submitted,

Arnold J. Hoffman
Robert B. Sonderman
Dalias A. Price